



**Please reply to:** Mr Steve Cox

**Community Safety**  
c/o Town Hall  
Castle Circus  
TORQUAY  
Devon  
TQ1 3DR

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Mr Peter Dawe-Smith  
(Address removed)

**My ref:** R:207922/SJC  
**Your ref:**  
**Telephone:** 01803 208025  
**Website:**  
**Date:** 5 August 2014

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Dear Mr Dawe-Smith

**Re: Prosecution for Benefit Fraud**

It has been brought to my attention that you have recently pleaded guilty to £6,224.02 of Housing Benefit and Council Tax fraud. This conviction fits within the criteria covered by Appendix A, Section 2: Dishonesty of Torbay Council's Hackney Carriage and Private Hire Policy (May 2013). This can be found on page 27. You have also not complied with condition 6.4 on page 13 of that same policy. That is to inform the Local Authority of that conviction within 5 working days.

I therefore have the duty to refer the matter to Licensing Sub-Committee for their consideration. This will result in a hearing, which I currently anticipate taking place during the morning of Thursday 11<sup>th</sup> September 2014 at the Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR.

The purpose of writing is to give you an opportunity to include any information in that committee report so the Committee can consider it before the hearing. This is not a re-hearing of the court case, but an opportunity for you to present any mitigating or other information regarding this matter. If you can let me have this information by Friday 22<sup>nd</sup> August 2014.

I recommend that you make yourself available for that morning so you have the opportunity to speak and answer any questions, but I will confirm the exact time of the hearing and send you the committee report. You are entitled to be represented, should you wish to be.

If you cannot make that date or wish to discuss anything with me then please contact me, though please note I am away from the office between 14<sup>th</sup> and 25<sup>th</sup> August 2014. Otherwise speak with Craig Noble.

**Should you need to contact us please quote the reference number above.**

Yours sincerely

Mr Steve Cox  
Environmental Health Manager Commercial  
Licensing and Public Protection

*Please note that, apart from personal details subject to the Data Protection Act, information contained in this letter may be divulged to members of the public under the Freedom of Information Act 2000.*